



Lembaga Jururawat Malaysia



Majlis Peperiksaan Malaysia

MALAYSIA NURSING BOARD QUALIFICATION EXAMINATION FOR FOREIGN TRAINED NURSES

INSTRUCTIONS TO CANDIDATES

(THESE INSTRUCTIONS TO CANDIDATES CONSIST OF FOUR (4) PARTS, WHICH ARE PART A, PART B, PART C AND PART D.)

PART	CONTENT
A.	COMPUTER APPLICATIONS AND SPECIFICATIONS:
A.1	Computer specifications required for the examination is as follows:
A.1.1	Operating System (OS): Windows 8 or its equivalent or higher
A.1.2	Web Browser: Chrome or Firefox version 83, Safari V14 or its equivalent or higher.
A.1.3	Minimum Display Resolution: 1080 x 720
A.1.4	Network Speed: At least 10 mbps
A.1.5	Minimum data capacity: 10 GB
A.1.6	Only desktop and laptop are allowed to be used during the examination, while other devices such as smartwatch, tablet, and others are not allowed.
A.1.7	A functional web camera , either built-in or externally mounted on the monitor, is required for proctoring purposes.
A.1.8	Verify that the web camera's focus is clear and adjust the settings if necessary. The captured image must have appropriate lighting , regardless of the time of the day, to ensure clear visibility of the candidate.
A.2	Candidates will be using two (2) different devices simultaneously during the examination. The first device must be positioned in front of the candidates while the second device must be positioned behind the candidates. Candidates need to log in and join the Zoom meeting using both devices.
A.3	For the purpose of proctoring of the examination , candidates will be provided with a link and password to use the Zoom application, which is printed on their Examination Registration Slip . For more information on the use of the Zoom application, candidates may refer to the tutorial at https://portal.mpm.edu.my/en/malaysia-nursing/zoom-apps-handbook-malaysia-nursing-candidate-version
A.4	For the examination system, candidates will be provided with a link to the examination system on their Examination Registration Slip . The link will be activated 15 minutes before the examination starts. REMINDER: CANDIDATES WHO FAILED TO ACTIVATE THE CAMERA BUTTON ON THE ZOOM APPLICATION THROUGHOUT THE EXAMINATION WILL HAVE THEIR RESULTS CANCELLED.
A.5	The registration slip can be verified 2 weeks before the examination date.
A.6	The computer used must be equipped with a camera and a microphone. The use of listening devices (headphone/earphone) are recommended during the invigilation briefing. The candidates are NOT ALLOWED to use any listening devices once the examination starts.

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B.	GENERAL EXAMINATION INSTRUCTIONS: <table border="1"> <tr> <td data-bbox="296 241 395 427">B.1</td><td data-bbox="395 241 1436 427">Candidates must be in a room or designated space alone. Public places such as cybercafes, restaurants, computer laboratories and others are not allowed. Candidates must ensure that the examination location prevents other individuals from moving behind the candidates. Any unauthorized presence will be considered a breach of examination integrity.</td></tr> <tr> <td data-bbox="296 427 395 555">B.2</td><td data-bbox="395 427 1436 555">Candidates must ensure the computer used adheres to the specifications set by the Malaysian Examinations Council (MEC) (Kindly refer to the Computer Applications and Specifications, Part A).</td></tr> <tr> <td data-bbox="296 555 395 683">B.3</td><td data-bbox="395 555 1436 683">Candidates are required to dress appropriately when sitting for this examination. MEC will be recording the session throughout the examination. 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B.12	Candidates must familiarise themselves with the examination's format and structure, including the number of questions, time limits, and any specific requirements.
B.13	Candidates are required to read the questions' instructions on the computer screens carefully before answering the questions.
B.14	Candidates are not allowed to access the examination system application 30 minutes after the examination has started.
B.15	Candidates who experience internet connectivity issues during the examination until the end of the examination for the paper are required to send a report via email to nursing_foreign@mpm.edu.my within one hour from the end of the examination. Candidates are required to submit supporting proof/evidence together with the report for any consideration/decision.
B.16	Candidates who are able to continue with the examination after the internet connectivity issue has been resolved will not be given any additional time.
B.17	Candidates who have any queries regarding this examination before the examination day may contact the Competency Item Building And Administrative Division, MEC from Monday to Friday, 8:30 a.m. until 5:00 p.m. (except for public holidays) via the following hotlines: 1. +60361261634 2. +60361261745 3. +601168306367 4. +601128497475 Candidates may contact the MEC via email using the following email address: nursing_foreign@mpm.edu.my
B.18	Candidates who experience problems on the examination day, may contact the MEC via the following hotlines: 1. +601168306367 2. +601128497475 All communication must be in English.

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C.	EXAMINATION SAFETY INSTRUCTIONS:	
	C.1	Candidates are required to ensure the camera on the computer and Zoom camera button is turned on 30 minutes before the examination begins until the end for briefing/recording purposes.
		REMINDER: CANDIDATES WHO FAILED TO ACTIVATE THE CAMERA BUTTON ON THE ZOOM APPLICATION THROUGHOUT THE EXAMINATION WILL HAVE THEIR RESULTS CANCELLED.
	C.2	Throughout the examination, candidates are
	C.2.1	prohibited from bringing books/notes/papers/documents/pictures except blank papers for drafting/sketching (does not have any writings on the front and back of the paper).
	C.2.2	prohibited from performing any suspicious acts such as referring to something (notes etc.) during the examination.
	C.2.3	prohibited from contacting other candidates/individuals or performing acts that mimic speaking to others.
	C.2.4	prohibited from bringing any electronic devices except calculators.
	C.2.5	prohibited from copying answers from other candidates/individuals.
	C.2.6	prohibited from accepting answers from other candidates/individuals.
	C.2.7	prohibited from representing other individuals in answering the questions on behalf of candidates.
	C.2.8	prohibited from opening any other application or window on the computer used or using other electronic devices during the examination.
	C.2.9	prohibited from being with other individuals throughout the examination.
	C.2.10	prohibited from using any virtual/blurredAI/filter backgrounds.
	C.2.11	prohibited from recording or taking pictures of the questions displayed.
	C.2.12	prohibited from causing any disturbances.
	C.2.13	prohibited from leaving the proctored link without informing the examination proctor throughout the examination if candidates have not finished answering the questions (log out).
	C.3	The examination enforces a zero tolerance policy for plagiarism or any form of cheating . Any attempt at dishonesty will result in severe penalties, including immediate dismissal from the examination and potential barring from future examinations. Any misconduct mentioned will lead to the examination results being cancelled , in accordance with Rules 3 and 4, Rule of the Malaysian Examinations Council (Procedure in Cases of Misconduct-1986).
	C.4	The Malaysian Examinations Council (MEC) will report to the Head of the Department where the candidate is working if the candidate is found guilty of committing misconduct during the examination.

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D.	ONLINE EXAMINATION PROCEDURES:
	D.1 Candidates are required to click on the examination system application link and log in 15 minutes before the examination starts.
	D.2 Candidates are required to read the instructions of the question paper displayed on the computer screen carefully before answering the questions.
	D.3 Candidates will be shown the Instructions to Candidates once the examination starts.
	D.4 Candidates are required to click the ' Continue ' button to start answering. The remaining time will be displayed on the computer screen or laptop.
	D.5 Candidates need to answer one question and then click 'Next' to submit the answer. The next question will only be displayed when the previous question has been submitted. Only one question will be displayed at any one time.
	D.6 Candidates cannot review or change the answers that have been submitted. The answers that have been submitted are final.
	D.7 Candidates who leave the examination system application before the end of the examination can re-enter (log in) the examination system application to continue answering the questions. However, the question that appears is the last question that has not been answered.
	D.8 Candidates who have finished answering all the questions and submitted the answers before the examination time ends by clicking the " SUBMIT (END OF EXAM) " will receive a notification: " THE EXAM HAS ENDED. THANK YOU " which will be displayed on the candidates' computer screens. The answers will be saved automatically after clicking the " OK " button.
	D.9 Questions will no longer be displayed when the answering time has expired and the notification: " THE EXAM HAS ENDED. THANK YOU " will be displayed on the candidates' computer screens or laptops.
	D.10 Candidates may ask any questions regarding the examination during the examination online via the ' Chat ' box in the Zoom application.
	D.11 The tutorial videos as a guide to sit for the examination system can be accessed via the following links: https://youtu.be/-jbKBd-8WiQ